



AUSTRALIAN TIMETABLE
ASSOCIATION

Inc. No A0043673H
ABN 74 248 483 468

Annual General Meeting 2021

Notice is hereby given that the Annual General Meeting of the Australian Timetable Association will be held at 2.00pm AEST on Saturday 18 September 2021 using on-line conferencing facilities.

The Business of the Meeting is to:

- Confirm the minutes of the AGM held by Zoom on 21 November 2020.
- Receive and consider the Association's Annual Report and Financial Statements.
- Determine the number of Ordinary Committee Members
- Elect members of the Committee.
- Confirm the annual membership fees.
- Consider other matters relevant to the activities of the Association.

Proxy votes: A member may appoint another member as his or her proxy on a signed form, such as the one attached. The form must be delivered to the meeting Chairperson before the meeting starts. If sent by post or electronically, it must be received by the Secretary of the Association before 2.00pm on Friday 17 September 2020.

Nominations for President, Vice-President, Secretary, Treasurer and Committee members can be made on the attached form or at the meeting. You may nominate yourself, or give your consent if nominated by another person

Dr Richard May
Secretary
Australian Timetable Association
secretary@timetable.org.au



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The Secretary,
Australian Timetable Association
1 Walerna Rd
Glen Iris Victoria 3146
AUSTRALIA
secretary@timetable.org.au

Nomination Form

Note – you are allowed to nominate yourself!

I,-----of-----,

being a member of the Australian Timetable Association, hereby nominate:

-----of-----, being a
member of the Australian Timetable Association, for election to the position of:

Signed-----, Date-----

I, -----of-----,

being a member of the Australian Timetable Association hereby accept nomination for
election to the above position.

Signed----- Date-----

NOTES

1. According to Section 44 of the Victorian Model Rules for an Incorporated Association (adopted as the Association's Constitution), positions to be filled by election will be:

- President
- Vice-President
- Secretary
- Treasurer
- Ordinary Committee Members, the number of which will be decided by the Members at the AGM – currently this is four Ordinary Members

2. Both the nominator and the person nominated must be financial members of the Australian Timetable Association



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Australian Timetable Association (Inc. No. A0043673H), Appointment of Proxy for 2021 Annual General Meeting

I,-----of-----

(Name of member)

(Address of member)

being a member of the Australian Timetable Association appoint

-----of-----

(Name of proxy holder)

(Address of proxy holder)

being a member of the Association

OR the Secretary of the Association (delete as required)

as my proxy to vote for me on my behalf at the Annual General Meeting of the Association to be held on Saturday 18th September 2021 and at any adjournment of that meeting.

If required: My proxy is instructed to vote in favour of/ against the following resolutions:

Signed----- Date-----

NOTES

1. Unless otherwise instructed, a proxy may vote as she or he thinks fit. It is therefore only necessary to write voting instructions if you have specific instructions.
2. As per rule 34 of the Victorian Model Rules for an Incorporated Association (adopted as the Association's Constitution), this form needs to be in the possession of the Secretary prior to the commencement of the Annual General Meeting.
3. A person serving as a proxy representing one or several members shall have one vote for each member represented.
4. As per Rule 34, a proxy must be a member of the Australian Timetable Association